

Creating an UltraCamp Account

1. Follow the registration link to the UltraCamp registration site.
2. Log in or create an account with UltraCamp.
 - Make yourself as the primary account holder and your camper as an account member .
3. Select a session and fill out the forms to register your camper for the session. You can return to edit the forms at any time.
 - If the session you want to register for is full, you can get on the waitlist. We will reach out if there is an opening in that session or another session your camper may attend.
4. Check out by paying the \$100 registration deposit to hold your camper's spot.
 - If you are sending a physical check, please email becca@camconquest.com as soon as you register.

Upload a Form

1. Sign in to your Ultracamp account.
2. Click the Additional Options tab at the top.
3. Select Document Center.
4. Select Upload next to the form you want to upload for Camper or Staff.
5. Select the account member you are uploading the form for.
6. Choose the file from your computer and click Upload Document.
 - Notes about health form scans:
 - Must be PDF
 - Must be in portrait mode
 - Must be good quality scan so we can print and read the page clearly--no photos of forms!

Check Balance or Make Payment

1. Sign in to your Ultracamp account. The My Account page displays your account balance.
2. Click the Make a Payment tab at the top.
3. Select your payment method.
4. Enter details and submit to make a payment.

Retrieve Ultracamp username or reset password

1. On the Ultracamp sign-in page, click Forgot Your Login Information?
2. Complete the details to retrieve your username or reset your password.

Register for the waiting list spot when notified

3. Sign in to your Ultracamp account.
4. Click the account member you got the waiting list spot notification for.
5. Click Make New Reservation.
 - The unit with the waiting list spot available will now show as open. Select the desired unit and complete the details.